REPORT & SUPPORT FORM

OVERVIEW

This form provides students, staff, and visitors with ways to report discrimination and violations of the Trinity Community Values and the Trinity College diversity policy.

Alongside this form, you may also wish to supply a **supplemental written statement** (please keep copies for your own records) submittable **by post or by emailing** helen.johnson@trinitycollegebristol.ac.uk

- You can report a **recent incident** or a **previous** earlier one.
- You can repor**t with your contact details** or report **anonymously** (see below).
- If you are in **immediate danger** or have any **injuries that require urgent attention,** please **call the emergency services on 999** at once.

(You can report anonymously in writing by filling out this form and sending it by post to **FAO Helen Johnson, Trinity College, Stoke Hill, Stoke Bishop, Bristol BS9 1JP).**

SECTION A) ABOUT THE INCIDENT

1) Please select a choice from the following options:

A) Raise a **concern** (you'd like to discuss something you've experienced or observed)
B) Make a **complaint** (you wish to make a formal complaint to Trinity College)
C) File a **report** (you would like to file a report that may be used with external third parties)

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2) Please describe the behaviours, situation, or discrimination you have experienced (please ensure you give details on when and where the incident happened and relevant date/s (please feel free to supply a supplemental written statement if you need more space).

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3) What was the impact on you? How did the incident make you feel?

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4) Did you suffer any injuries physically or mentally? Did you require any medical treatment?

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5) Was anyone else involved or affected? If so and you have their consent, can you provide their details?

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6) Any other notes?

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SECTION B) COMMUNICATION & CONFIDENTIALITY

7) Please select an option

A) I would like to remain anonymous
B) I am supplying my details, but want to decide at a later stage
C) I am happy to share my details with Trinity for follow-up

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Your name (if not anonymous)

Email

Phone Number

Date